



## **DERINYA WELFARE STUDENT SECURITY POLICY**

### **1. RATIONALE**

The School Community needs to be aware of the potential dangers posed by intruders and have a proactive practice in place.

### **2. AIMS**

The Derinya Primary School Student Security Policy will provide Derinya students, parents and authorised visitors greater security against unwanted/unlawful harassment by potential school intruders.

### **3. IMPLEMENTATION**

#### 3.1

A minimum number of teachers will be posted to supervise the school grounds at the following times:

- a) Before school, 8:45- 9.00 am – 2 teachers.
- b) At recess and lunch breaks – 3 teachers.
- c) After school between 3:30 and 3:45pm at school gates – 3 teachers.
- d) As students are not supervised in the school before 8:45am, the safety of the students is the responsibility of parents. Students are discouraged from playing on the playground equipment before 8:45am.

#### 3.2

Students are not permitted to leave the school grounds within school hours except by arrangement and in the care of authorised legal care-givers.

In order that the class teacher is aware of their student's whereabouts the following procedures have been implemented

- a) A late arrivals book and form to be filled in by parents and caregivers upon arrival and handed to the child's teacher. Parents need to inform the school in writing of absence and reason for absence.
- b) An early dismissal form and book must be filled in by parents and caregivers. It is the duty of the class teacher, the duty teachers and /or the Principal team to ascertain the legal authority of the person to collect the child from the school. If staff have any doubts they will refer the matter to administration.

#### 3.3

Should children need to visit the toilets or carry out monitored tasks around the school they will be sent in pairs. If they fail to return to the teacher in reasonable time, the administration should be immediately notified for follow up. Children must sign the toilet register before going to the toilet during class.

#### 3.4

Regular checks of the toilet area will be made by yard duty teachers during breaks and students must access the toilet from external doors.

#### 3.5

Out of bounds areas will be continually defined and monitored.

#### 3.6

At 4:00pm children who have not been collected by their parents will be directed to administration. Parents will collect their children from this location following office contact.

#### 3.7

Parents will be reminded regularly in the school's newsletter of the importance of clear arrangements for the travel of their children to and from school and of punctuality when they collect their children at

the end of the day. Parents who have difficulty in meeting these requirements will be contacted by the school to agree upon suitable arrangements.

3.8

All visitors to the school must report to the office, sign in and wear a visitors badge. Unauthorised visitors will be approached and asked their business at the school.

3.9

The School Council and Administration will regularly review policy and all security guidelines for suitability and potential improvement.

3.10

All classes will teach students of Stranger Danger.

3.11

Balls that go out on the road during school hours will be retrieved by the teacher on yard duty. Students are not to leave the premises without direct supervision.

3.12

Mobile Phones – If a parent feels their child must have a mobile phone, it is to stay on the teacher's desk for the duration of the day. No mobile phones to be taken off the teacher's desk during school hours.

#### **4. RESOURCES**

- Security cameras installed.
- Any other implementation of security measures.

#### **5. EVALUATION**

To be reviewed at the end of the 3 year period.

#### **6. RESPONSIBILITY**

Policy – Principal / School Council

Program Development and Implementation – Welfare Committee / Staff

School Council Approved  
Review in 2019